

Auburn Career Center



Auburn Vocational Board of Education Regular Board Meeting Agenda August 1, 2023 6:30 pm

Item #1 Roll Call

- | | | |
|---|---|--|
| <input type="checkbox"/> Ms. Jean Brush | <input type="checkbox"/> Ms. Sherry Maruschak | <input type="checkbox"/> Mr. Keith Strever |
| <input type="checkbox"/> Mr. Kenneth Cahill | <input type="checkbox"/> Mr. Roger Miller | <input type="checkbox"/> Mr. Erik Walter |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Ms. Barb Rayburn | <input type="checkbox"/> Ms. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Paul Stefanko | |

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of the June 27, 2023 Regular Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Administrative Report(s)

- Staff In Service Days - August 11th, 14th, and 15th
- Opening of School Year for Students - August 16, 2023
- State Budget Summary - Brian Bontempo

Item #6 Facilities/Finance Committee - Update

Item #7 Public Participation

TREASURER’S AGENDA

Item #8 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending June 30, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment #8)

NO ACTION REQUIRED.

Item #9 Approve Transfers

It is my recommendation that the Board approve the following transfer from the General Fund effective August 1, 2023.

Fund	Amount	Purpose
Public School Support	\$50,000.00	Student trips for local, state & national competitions
Employee Benefits Self Insurance	\$25,869.85	Healthcare Deductible

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #10 Approve Change Funds

It is my recommendation that the Board approve the change funds for the 2023-2024 school year total of \$137.00.

Attendance/Main Office	\$80.00
Lunchroom	\$57.00
Total	\$137.00

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT’S AGENDA

Item #11 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #11)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #12 Approve School Resource Officer

It is my recommendation that the Board approve Deputy Michael Reed as the school resource officer for Auburn Career Center. The agreement between the Lake County Sheriff’s Officer and Auburn Career Center for the 2023-2024 school year would remain. Auburn’s portion for the upcoming school year will be \$104,390.00. (Attachment #12)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Approval of Trades Coordinator Position/Job Description

Full-Time Trades Coordinator to provide instruction and leadership across Adult Workforce Education Manufacturing programs for SY23-24. *(Attachment #13)*

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Approval of Placement and Ohio Means Job Navigator Position/Job Description

Full-Time Placement and Ohio Means Job Navigator for the SY23-24. *(Attachment #14)*

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Approve High School Student Handbook for 2023-2024 School Year

It is my recommendation that the Board of Education approve the High School Student Handbook for the 2023-2024 school year. *(Attachment #15: To be Emailed separately)*

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Approve High School Teacher Handbook for 2023-2024 School Year

It is my recommendation that the Board of Education approve the High School Teacher Handbook for the 2023-2024 school year. *(Attachment #16: To be Emailed separately)*

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve 2023-2024 SY School Crisis Plan

It is my recommendation that the Board of Education approve the school crisis plan for the 2023-2024 school year. The plan consists of directory updates. *(Attachment #17: To be Emailed separately)*

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Approval of Consent Agenda

Approve that Item #19 A-F to be approved as a consent motion.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Consent Agenda: Contracts/Affiliation Agreements

Resolution to approve the following contracts and affiliation agreements:

- A. *Chagrin Valley District Training Agreement (Attachment #19a)*

- B. *Euclid High School EMT-B/Fire 1 and 2 Program Agreement (Attachment #19b)*
- C. *Public Safety Affiliation Agreements (Attachment #19c)*
- D. *Auburn Career Center Lean Six Sigma and Leadership Excellence Contract (Attachment #19d)*
- E. *Ravenwood Health Memorandum of Understanding (Attachment #19e)*
- F. *Ashtabula County Medical Affiliation Agreement (Attachment #19f)*

A consent agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #20 Executive Session

Motion for the Auburn Vocational School District Board of Education (“Board”) to recess into consecutive executive sessions pursuant to R.C. 121.22(G)(3) for the following purposes: (1) to review ongoing negotiation with public employees concerning their compensations and conditions of their employment. 2) to consider the employment, dismissal and compensation of a public employee. Upon conclusion of this executive session, the Board President shall gavel the Board back into open session at this location. All matters discussed in this executive session are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the precessings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

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|------------------------|--------------------------|-----------------------|
| ___ Ms. Jean Brush | ___ Ms. Sherry Maruschak | ___ Mr. Keith Strever |
| ___ Mr. Kenneth Cahill | ___ Mr. Roger Miller | ___ Mr. Erik Walter |
| ___ Dr. Susan Culotta | ___ Ms. Barb Rayburn | ___ Ms. Mary Wheeler |
| ___ Mr. Geoffrey Kent | ___ Mr. Paul Stefanko | |

Motion _____

Time In: _____

Second _____

Time Out: _____

Item #21 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____ Time: _____

Please Notice Enclosures: Attachments
Regular Board Meeting
Tuesday, September 5, 2023 @ 6:30 pm